

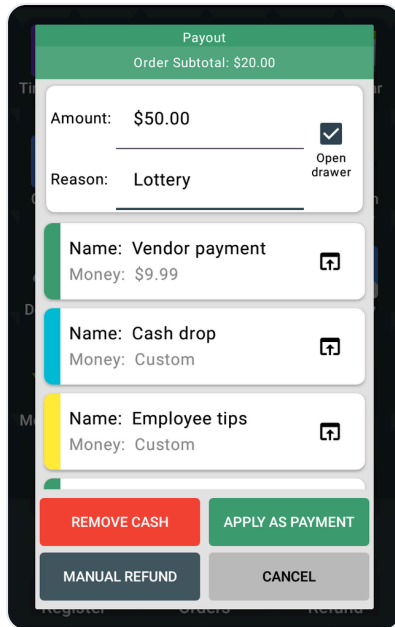
How payouts work

A payout is money you hand to the customer — a lottery win, a bottle deposit. The app takes it as payment for the order.

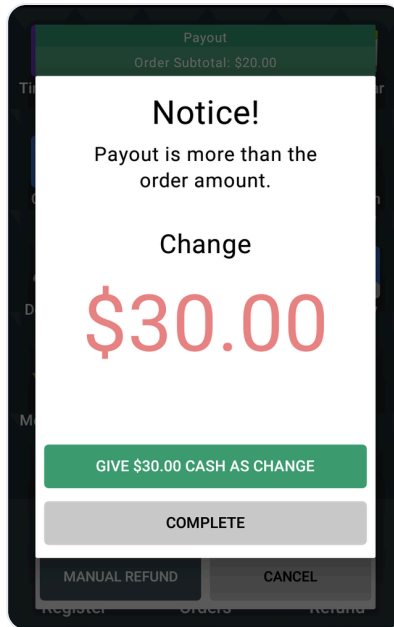
Only the amount of the order can be paid with a payout. Anything above it goes back to the customer in cash.

In the examples below the order is **\$20.00**.

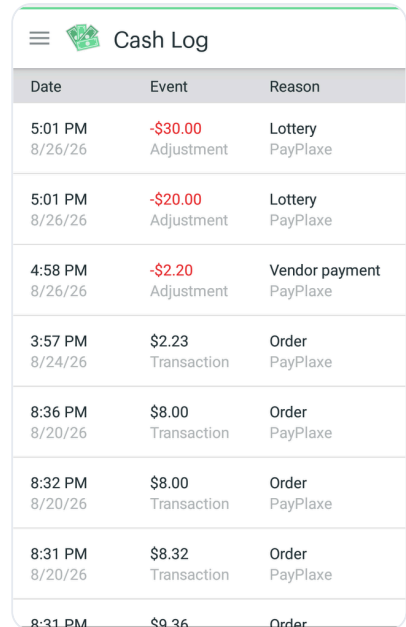
THE CUSTOMER HAS...	WHAT YOU TAP	WHAT HAPPENS
a \$10 ticket	APPLY AS PAYMENT	\$10 goes to the order, the customer pays the other \$10
a \$50 ticket	APPLY AS PAYMENT, then GIVE \$30.00 CASH AS CHANGE	the order is paid, \$30.00 handed over in cash
no order at all	REMOVE CASH	cash leaves the drawer, no order is touched



The payout screen: the order is **\$20.00**, the lottery ticket is **\$50.00**.



The payout is bigger than the order, so the app offers the **\$30.00** change.



Date	Event	Reason
5:01 PM 8/26/26	-\$30.00 Adjustment	Lottery PayPlaxe
5:01 PM 8/26/26	-\$20.00 Adjustment	Lottery PayPlaxe
4:58 PM 8/26/26	-\$2.20 Adjustment	Vendor payment PayPlaxe
3:57 PM 8/24/26	\$2.23 Transaction	Order PayPlaxe
8:36 PM 8/20/26	\$8.00 Transaction	Order PayPlaxe
8:32 PM 8/20/26	\$8.00 Transaction	Order PayPlaxe
8:31 PM 8/20/26	\$8.32 Transaction	Order PayPlaxe
8:31 PM	\$9.36	Order

Clover Cash Log afterwards: the cash that left the drawer, with your reason.

The change window opens by itself when the payout is bigger than the order. Afterwards the paid part is in Clover **Orders**, the cash part is in Clover **Cash Log** — it is not a sale, so it is not in **Sales Reports** — and every payout with its employee and reason is in **Reports** in the app.

Settings → **Payout Mode** decides what happens to the applied amount: **Issue payouts + remove cash** also records it in the Cash Log, **Issue payouts only** applies it to the order only. The app ships with **Issue payouts only**.

The same thing step by step

1. Ring up the order in Clover Register and tap **Pay**.
2. Tap your payout button on the payment screen.
3. Type the payout in **Amount:** — **\$50.00** — and pick or type the reason, e.g. Lottery.
4. Tap **APPLY AS PAYMENT**.
5. The app says the payout is bigger than the order and shows **Change \$30.00**. Tap **GIVE \$30.00 CASH AS CHANGE** and hand over the **\$30.00**.
6. The order is paid. The cash you handed over is in the Clover Cash Log.

Use **GIVE \$30.00 CASH AS CHANGE** whenever you hand the money over. **COMPLETE** is only for the case where you are not giving any change.

MANUAL REFUND is for a refund, nothing else.

Unofficial documentation set generated for PayPlaxe Clover POS apps. Prices and features follow the published product pages.

contact@payplaxe.com payplaxe.com (<https://payplaxe.com>)

Clover Apps (US) (<https://www.clover.com/appmarket/developer/851YWYC4PW440>)

Clover Apps (EU) (<https://www.eu.clover.com/appmarket/developer/FBG7E8TY6C95W>)